

# Transfer of Credits

- A maximum of 24 credits (for a Ph.D. student) or 12 credits (for a M.S. student) may be transferred from another institution or from nonmatriculated coursework at Rutgers with program approval.
- Credits can be transferred only after 12 matriculated credits have been completed successfully at Rutgers.
- Only courses with a grade of “B” or better will be considered.
- Obtain the form from the GSNB website ([http://gsnb.rutgers.edu/forms/transfer\\_credit.pdf](http://gsnb.rutgers.edu/forms/transfer_credit.pdf)). Approval must be obtained from the Graduate Program Director and the Dean of the Graduate School.
- Approval will be granted only for those courses pertinent to your field. Rutgers courses taken as a nonmatriculated student (with a “K” prefix) can be transferred into your program by a letter from the current graduate program director to Barbara Sirman in the graduate school requesting removal of the K prefix. No form is required – just a brief note.