

Registration Information for Current Graduate Students

- Electronic registration is available for all students at the following website:
<https://sims.rutgers.edu/webreg/pacLogin.htm>
- Full-time status is considered between 9 and 16 credits.
- Once you have completed all of your coursework, are post-qualifying, and have close to the 72 total credits needed to graduate you can register for less credits, with a minimum of 1 research credit required. See the Graduate Program Director when you reach this point. This is especially important for students supported on grants, as the tuition costs have to be paid for by the grant.
- Continuous registration is required of all.

Teaching Assistants:

- If your support is provided by a TA, you should register for 16 credits until you have passed both the oral and written qualifying exams and have completed all of your coursework.
- As a TA, you are entitled to six “free” course or research credits (meaning your advisor does not have to pay for them) for the summer following your TA assignment. Be sure to register for these if you are on campus working on your research over the summer.

Graduate Assistants and Graduate Fellows:

- If your supported is provided by a GA or a fellowship, you should register for 16 credits until you have passed both the oral and written qualifying exams and have completed all of your coursework.
- You are not entitled to “free” course or research credits over the summer – if you register your advisor will have the tuition.

Sample registration:

1. TA/GA/Fellow status: E prefix (meaning excluded from degree credits).
 - TA: 16:340:877 Section 01; 6 credits E prefix.
 - GA: 16:340:866 Section 01; 6 credits E prefix.
 - Graduate Fellowship: 16:340:811 Section 01; 0 credits (no prefix required)
2. All courses you are taking. Usually one to two courses, three at the most.
3. Remaining credits to total 16 should be Research in Endo & Animal Biosciences 16:340:701/702 (fall/spring) under your advisor’s section.
 - Research credits can be reduced as you near graduation (see above).
 - Research grades are satisfactory (S) or unsatisfactory (US) only. US research grades are very serious and most likely will lead to probationary conditions.

Continuous Registration

- You must remain registered every semester, either with course and research credits or as “Matriculation Continued” if the situation warrants.
- If you are an M.S. student or a post-qualifying-exam Ph.D. student who is not actively working on your research, you must sign up for 1 credit of Research in Endocrinology and Animal Biosciences 16:340:701/702 (not Matriculation Continued 16:340:800) for any full semester before you graduate. Contact Alex Bachmann (abachman@rci.rutgers.edu; 732-932-7449) at the Graduate School if you have any questions.
- International students must have completed all course work and research credits before registering for 1 research credit.
- “Matriculation Continued” is to be used only if you are on leave from your studies and are a pre-qualified Ph.D. student.
- Any lapse will require an Application for Readmission form and approval of the Graduate Program Director and the Dean of the Graduate School-NB.