

Change of Status

If you decide to change your degree status in any way, i.e., Master's degree student to Ph.D. student or vice versa, a Change of Status form (available from http://gsnb.rutgers.edu/forms/change_status.pdf) must be submitted to the Graduate School–New Brunswick.

Incomplete Grades

Incomplete grades must be made up within one year i.e., an incomplete in the fall semester must be completed by the end of the next fall semester. Any extension of that time requires an Extension of Time for Incomplete Grade form (available from <http://gsnb.rutgers.edu/forms/index.php3>). This form must be approved by the Graduate Program Director and the Graduate School-NB Dean.

Annual Academic Review

Graduate students complete an annual progress report that is approved by their thesis advisor and submitted to the Academic Standards Committee for review. The Academic Standards Committee will meet with students e.g. depending on where they are in their program, if the committee feels they need more guidance, if the committee wants to determine if acceptable progress is being made, or if acceptable progress is not being made.

Appropriate recommendations are made if requirements are not being met, e.g., your GPA falls below 3.0. or other problems arise. Students should become thoroughly familiar with the GSNB policy on Academic Integrity and the program's policy as stated in the by-laws.